

**Community Policing Action Council (CoPAC)  
Ypsilanti, Michigan**

**Minutes  
May 22, 2007  
6pm, Haab Building**

**In Attendance:**

CoPAC Members: Allen Morgan (CHENA), Peter Hubbard (Gerganoff), Fred Williams (Heritage Park), Rod Johnson (Historical Eastside), Roberta Andrews (Midtown), Charmie Gholson (Miles Area), Beth Bashert (Normal Park), Megan Turf (Prospect Gardens), Linda French (Riverside), Diane Keller (Ypsi Chamber), Matthew Harshberger (YPD)

Others: Charles Boulard (City Building Dept)

**Treasurer's Report**

No report.

**Outstanding Dues Owed**

The following groups are currently unable to vote until they become current with their dues. Please see Robert Miller (ypsimil@sbcglobal.net) to make your group current:

MULTIPLE YEARS OWED:

- Miles Area – 2005 and 2006 and ~~2007~~ (paid). \$70 total (\$35/year)

2007 ONLY OWED:

- Depot Town Assoc. – 2007. \$35
- Historic Southside NA – 2007. \$35
- Midtown NA – 2007. \$35
- Woods Road NA – 2007. \$35

Dues for 2007 were due at the January 2<sup>nd</sup> meeting!

- Full Associations - \$35
- Associate Associations - \$25

If you are unclear which group you belong in, please contact Robert Miller (ypsimil@sbcglobal.net).

## **New Business**

YPD Budget Report

- see attachment at the end.

## **Neighborhood Reports**

### CHENA

- Trying to refigure boundaries. Decide whether or not to incorporate old University Estates or just start over.
- Cleaned up Candy Cane park for the picnic.

### DTA

- No report given.

### EMU

- Things at EMU are still very much up in the air. No decisions have been made by the Board or the President. Although the Butzel Long report is in, we are still waiting on the Department of Education Report. It is past due and we anticipate it arriving within the next few days.
- Dr. Fallon has initiated a sixteen step plan to improve safety on campus. See attachment at the end.

### FRIENDS OF THE YPD

- Rubbery Ducky Race update. Looking for volunteers to help sell tickets, setup and work the river.

### GATEWAY COMMUNITY COUNCIL

- No report given.

### GERGANOFF

- Working on creating a website.
- RCTC building 4 houses in their area. (The Regional Career Technical Center is administered by Ypsilanti Public Schools, but is available county wide. They have a cooking school at the old Fletcher School, a car repair facility by West Middle School,)
- Amber alert cold calling concern. Liked that they called, but wanted to find out final outcome.

### HERITAGE PARK

- Having problems with noise violators, stereos up too loud.
- Trying to get more people involved in the association.
- Overall – positive outlook.

### HISTORIC EASTSIDE

- No report given.

HISTORICAL SOUTHSIDE

- No report given.

### MIDTOWN

- Sent a letter of protest to deny Brandy's Party Store their liquor license due to disorderly conduct and violence and loitering. Letter was copied to Alma Wheeler-Smith.
- Trying to get signs up around Midtown boundaries for more presence.

### MILES AREA

- Met only once so far. No re-elections yet.

### NORMAL PARK

- Elections postponed due to flu epidemic.
- Sent a letter of protest to deny Brandy's Party Store their liquor license due to disorderly conduct and violence and loitering.

### PROSPECT GARDENS

- Annual elections. No changes in leadership team.

### PROSPECT PARK

- No report given.

### RIVERSIDE

- Started a community garden at Frog Island
- Sponsoring Junk In Your Trunk, 2-day sale event

### WOODS ROAD

- No report given.

### YPSILANTI CHAMBER OF COMMERCE

- Margaret Ann Kildau's retirement party will be held on May 24, 2007 @ 4-6p.

### YPSILANTI POLICE DEPARTMENT

- No report given.

## **Old Business**

### Website update

Megan is listing individual NA meeting dates and times on the events page. If you are interested in having your group's meetings listed, send her the info:

[mturf@isr.umich.edu](mailto:mturf@isr.umich.edu)

### Committee update

- Marketing/Website – currently looking for volunteers!
  - Which parades do we want to walk in?
  - Need volunteers for the CoPAC tent at Heritage Festival.
- Picnic
  - Candy Cane park was picked up pretty well on Pride Day.
  - The children's area needs one more day.

- CHENA & Gerganoff will purchase the meat. The rest will be covered through the other NAs and the sign up sheet.
- Flier has been updated.
- Checklist for sign up will go out in the next day or two.
- CoPAC will pay the application & security deposit fees & rent a port-a-john
- CPA Ad Hoc – Beth Bashert & Megan Turf will work with Lula Jones of Riverside to get this going.

## **Nuisance Abatement Team Update**

Given this month by Charles Boulard of the City's Building Department – [cboulard@cityofypsilanti.com](mailto:cboulard@cityofypsilanti.com)

- 914 Frederick – too many dogs. Charles says that he (they) have to actually see the dogs. Puppies under a certain age are not counted. Also, the court will usually give the alleged offenders time to fix the problem, so the ordinance department tries to give them time up front & document it so that by the time they get to court they can prove they've already been given time.
- When someone gets a ticket they can go to the magistrate and get a lawyer and fight it. Ordinances are now criminal, not civil.
- Reporting ordinances Best Practices:
  - Bring it on behalf of the neighborhood association (shows more weight behind the complaint instead of on behalf of one person).
  - Document everything!
    - Ordinance violation
    - Date(s)/Time(s) of violation
    - Pictures help
    - Video taping
    - Email to ordinance office (see Charles' email above)

City ordinance office phone number is - 734-482-1025

## **Next Meeting**

NEXT REGULAR MEETING TUES., June 26, 2007

EXECUTIVE MEETING WED., July 11, 2007

To: Mayor & City Council

From: Matt Harshberger  
Police Chief

Date: May 14, 2007

Re: FY 2007/2008 Police Department Budget

**101 General Fund Revenue:**

**(Page 1)**

**Police Department Generated Revenue –**

• 101-456-00 Public Vehicle Drivers License	\$1,500	
• 101-491-00 False Alarm Response Fee	\$2,500	
• 101-492-00 Wrecker Permit/License Fee	\$900	
• 101-543-00 Noise Permit Fee	\$140	
• 101-545-00 Street Closure Fee	\$200	
• 101-570-00 302 Police Training Funds	\$8,000	
• 101-571-01 Bulletproof Vest Grant	\$2,500	
• 101-573-11 School Liaison Grant		\$96,757
• 101-573-00 LAWNET Grant 1	\$6,000	
• 101-627-00 Duplicating & Photostats	\$14,000	
• 101-630-00 Notary Fees	\$1,000	
• 101-652-00 Parking Meter Revenue	\$75,000	
• 101-653-00 Impound Fees		\$55,000
• 101-656-00 Parking Ticket Revenue	\$170,000	
• 101-657-00 Ordinance Ticket Revenue	\$50,000 (est.)	
• 101-676-01 Contribution – LAWNET	\$33,000	
• 101-680-02 Cost Reimbursement – YPD	\$10,000	
• 101-696-03 Bond Processing Fee		\$150
• 101-698-00 Miscellaneous Revenue	\$28,000	

**Total Revenue = \$554,647**

**305 Police Administration and 307 Police Field Services**

• 101-305 Police Administration	\$295,719	<b>(Page 29)</b>
• 101-307 Police Field Services	\$4,897,900	<b>(Page 30)</b>

**305 & 307 Expenditures = \$5,193,619**

The Police Department budget for 305 Police Administration and 307 Police Field Services for the 2007/2008 fiscal year reflects a seven percent (7%) increase from the 06/07 amended budget. The seven percent increase is the cause of the listed issues below:

- Pension Costs (Act 345 & OPEB) that must now be reflected in budget
- Anticipated Wage and Fringe benefit increases
- Anticipated LEIN Fee increase from \$8,350 to \$23,600

### 311 Parking Enforcement, 312 & 316 LAWNET Grant, 317 School Liaison Contract

The other personnel costs associated to the Police Department for the 2007/2008 Budget are:

101-311 Police Parking Enforcement:	\$117,813	(Page 31)
101-312 Police LAWNET Grant:	\$ 26,411	(Page 32)
101-316 Police LAWNET Grant:	\$ 77,966	(Page 33)
101-317 School Liaison Contract:	<u>\$ 90,478</u>	(Page 34)
<b>311,312,316 &amp; 317 Expenditure: \$312,668</b>		

It should be noted that these costs are associated with positions that are funded through, or costs off-set by, various revenues, such as parking enforcement revenues for parking tickets, parking meter revenue, etc., grant funds to continue LAWNET participation and a service contract to police certain schools in the Ypsilanti Public School District.

#### Budget Increase Explanation –

The Police Department will experience a seven percent increase in basic expenditures for the 2007/2008 fiscal year. The increase is due much to the uncontrolled expenses in the following areas:

- 101-305-934-00 LEIN Fee – In an attempt to generate additional revenue to offset its own budget crisis, the State of Michigan is proposing to increase the annual fee to maintain use of the Law Enforcement Information Network (LEIN). Although it is unknown for sure what the increase will be, we have budgeted for the high-end of what has been considered for next year's fee. The budgeted amount of \$23,600 is an almost 200% increase over last year's LEIN fee cost.
  - LEIN fees are included under 305 Police Administration, Office Equipment Rental. This account will realize an overall increase of \$11,110 from the previous year due to the LEIN fee increase minus the elimination of the DSS maintenance cost, \$4,150.
- Wages – The 07/08 budget was prepared to reflect anticipated wage increases for both union and non-union employees. The three Police Department unions (ACSME, POAM & COAM) have contracts that expire at the end of this fiscal year (June 30<sup>th</sup>) and the process of negotiating new contracts with the unions is pending.
- Health Care Benefits – The 07/08 budget reflects an increase in the cost of providing employees with health care benefits. The pending union negotiations will provide a means of negotiating a more favorable cost position for the city. Department heads with unions are formulating a negotiations priority list for use during negotiations to assist with keeping the city focused on a beneficial agreement with the unions.
- Future Retiree and Fringe Benefits – As noted above, health care and other fringe benefits will be an area of negotiation for the upcoming contracts. Additionally, the city has had to change its accounting procedures in that the city must now reflect the costs for retirement for current employees in the annual budget. This accounting change reflects the most significant area of increase for the 06/07 amended budget and the upcoming FY 07/08 budget.

- Police and Fire Pension Millage - A .4544 tax millage increase will occur to cover the increase in costs for retirees due to the under-funded pension system per actuarial analysis.

As can be observed from the above information, the FY 2007/2008 budget reflects only the increased cost of providing the same services as provided during the 06/07 fiscal year. The increases are due to the uncontrolled increases in expenses related to health care, fringe benefits, LEIN fees and the new accounting practice for reporting future retiree benefits for current employees.

**Other Police Department Expenditures:**

**325 Bullet Proof Vest**

325-757-00 Operating Supplies \$5,000 (Page 36)

Includes \$2,500 grant received from the Department of Justice. Remaining \$2,500 will come from 333 Drug Forfeiture Fund

**265 Police Special Revenue Fund**

**265 Police Special Revenue – Revenue Account (Page 128)**

**Estimated 07/08 Revenue for 265 Police Special Revenue: \$95,200**

Includes PSAP revenue, est. drug forfeitures, interest earnings & special operations revenue.

**Appropriations Fund Balance Transfer: \$166,122**

Anticipated transfer from PSAP and Drug Forfeiture fund balance to cover difference between expected revenues and expenditures. It is a necessary Accounting procedure to balance the revenues and expenditures of the 265 Police Special Revenue Fund. This amount is normally reduced upon completion of the annual amended budget, which reflects actual revenue amounts.

**Total 265 Police Special Revenue – Revenue \$261,322**

**265-333 Drug Forfeiture – Expenditure Account (Page 129)**

**Contribution to Capital: \$85,050**

- SRT (SWAT) Equipment \$23,500
- Taser Equipment & Supplies \$20,000
- Evidence Technician Unit Drying Chamber \$12,000
- Field Services Flashlight Replacement \$5,000
- LiveScan System Maintenance \$4,250
- PPCT/Defensive Tactics Equipment \$300
- Canine (K9) Unit Start-up \$20,000
  - Due to the overwhelming need for a narcotics detection and human tracking canine (one dog cross-trained for two areas), the Police Department will expend an estimated \$20,000 for the start-up cost to purchase the canine, train the canine and police handler, retrofit a police vehicle and purchase basic supplies.

NOTE: This is a one-time cost associated with start-up. However, the purchase of a second canine either to add to the unit, as is planned, or as a replacement canine would



require an additional \$10,000 to \$15,000. Further, the Canine Unit is a Drug Forfeiture funded program and exists only as long as forfeiture funding allow.

Canine Unit Annual Operating Expenses - \$5,000  
 Narcotics Enforcement Overtime - \$15,000  
 Informant Fees - \$4,000  
 Miscellaneous - \$6,000 (SRT Ammo., range supplies, Def. Tech. supplies & Petition fees)

Total 265-333 Drug Forfeiture Expenses: \$115,050

**265-334 PSAP 911 – Expenditure Account** (Page 130)

Contribution to Capital \$139,772

- Dispatch Center Upgrade & Renovation - \$85,000
- 911 Switch - \$13,200
- Computer Maintenance - \$41,572
  - Includes Clemis Mobile fee, Clemis User fee, Talon Point fee, T1 ISDN fee, Photo-imaging system fee, AS400 fee.

Miscellaneous - \$5,000 (Dispatch supplies, e.g. headsets, chairs, etc.)

Total 265-334 PSAP 911 Expense: \$144,772

**265-805-00 Special Operations – Expenditure Account** (Page 131)

**Total 265 Police Special Revenue – Expenditures \$261,322**  
 Includes 333 Drug Forfeiture, 334 PSAP & 805 Special Operations

**641-933 Police Motor Pool** (Page 249)

The FY 07/08 Police Motor Pool account will remain pretty much consistent with the previous year’s budget.

The Police Department will replace five department vehicles during the 2007/2008 budget year. The total expense of five vehicles with equipment transfer will be **\$151,000**. Three unmarked police vehicles and two fully-marked police vehicles will be purchased. The Police Department will purchase smaller, more fuel efficient vehicles wherever possible in an effort to reduce the overall annual gas consumption of the Police Department.

**Police Department Budget Summary:**

Minus a few of the expenditures in the Police Special Revenue Fund, the Police Department budget is the same as last year’s budget with the exception of the uncontrollable items listed above for 305 Police Administration and 307 Field Services. There are no surprises, albeit the inclusion of Act 345 and OPEB funding makes the budget appear rather abnormal.

The FY 07/08 budget is relatively the same as the prior year's budget. This temporary reprieve will remain until the following FY 08/09 budget when significant budget cuts again begin as a result of lost citywide revenue. The Police Department, at that time, will lose the two remaining Police Support Officers (PSOs) as the first cuts of a three-year solvency plan are implemented. After the remaining PSOs are cut, the police department will begin eliminating police officer positions as there will be no other area available to cut within the department.

Respectfully Submitted,  
Matthew E. Harshberger